

Biz-Matching User Manual



캐릭터
라이선싱페어
Korea Character Licensing Fair

My Page Overview

When you log in on the homepage, you will be directed to My Page.

Registration Info

You can edit your account information
(name, password etc.)

Edit My information

You can edit your company's information, manager
information and etc

Change Available Times

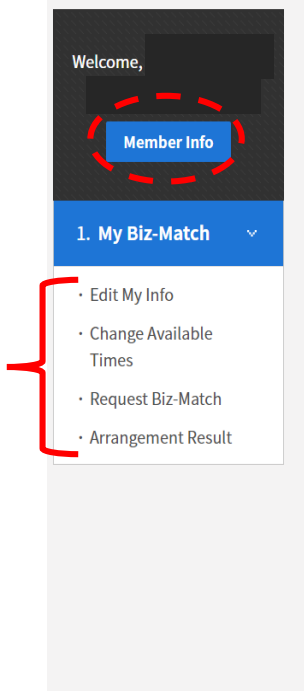
You can change your meeting time

Request Biz-Matching

You can search for companies you wish to meet
and request a meeting.

Arrangement Result

You can check if the meeting is successfully
arranged



https://www.characterfair.kr/fairCorpMyInfo2.do?match_gubun=1&hl=ENG

My Biz-Match

Click the 'Apply' button below to request a consultaion meeting

Apply Status

ITEM	Period	Status
Edit My Info	~ 2023.07.16	Complete / Modify
Your registered application has been approved.		
Request Biz-Match	~ 2023.07.02	Apply

Meeting Status

Print

Arrangement Result

classification	Partner's Request	My Request	TOTAL
Confirmation	0	0	0
Waiting	0	0	0

My Page – Request a consultation meeting

- a** Click 'Apply' button below to request a consultation meeting
- or
- b** Click 'Request Biz Matching' button below to request a consultation meeting

Welcome, [User Name]

Member Info

1. My Biz-Match ▾

- Edit My Info
- Change Available Times
- **Request Biz-Match**
- Arrangement Result

My Biz-Match

▣ **Apply Status**

ITEM	Period	Status
Edit My Info	~ 2023.07.16	Complete / Modify
Your registered application has been approved.		
Request Biz-Match	~ 2023.07.02	Apply

▣ **Meeting Status**

[Print](#) [Arrangement Result](#)

classification	Partner's Request	My Request	TOTAL
Confirmation	0	0	0
Waiting	0	0	0

My Page – Request a consultation meeting

1

Select a seller to meet from the seller list and Click the 'Details' button

Participant List

Home / My Biz Match / Participant List

- Business Field - ▾

Company Name ▾

Search

☐ Meeting requested

#	Participant Type	Company Name	Website	Business Field	Meeting Request Status	Details
21	Seller	ASOBI (주)아소비 교육	www.asobi.co.kr	Publishing, Video/Animation	No Status	Details
20	Seller	Blessing so2 블레싱 소이	https://www.instagram.com/2022_b_day/	캐릭터, 일러스트	No Status	Details
19	Seller	Centralized LLC 센트럴라이즈드 유한책임회사	www.instagram.com/dmrobottoe	Licensing, Publishing, Wholesale/Retail	No Status	Details
18	Seller	Clean School CO.,LTD. (주)클린스쿨	www.cleanschool.kr	Licensing	No Status	Details
17	Seller	cif 캐릭터사무국	www.characterfair.kr	Licensing	No Status	Details
16	Seller	DreamingKite (주)꿈꾸는포러언	www.dreamingkite.com	Publishing	No Status	Details
15	Seller	G.NYANG 위낭이네	https://www.instagram.com/_g.nyang_	Licensing, Video/Animation	No Status	Details
14	Seller	hammong 햄몽	https://www.instagram.com/ham_mong2	캐릭터	No Status	Details
13	Seller	HWAHWA CO.,LTD 후식회사 희화	http://hwahwa.com/	Publishing, Video/Animation	No Status	Details
12	Seller	ICONIX (주)아이코닉스	www.iconix.co.kr	Licensing, Manufacture, Distribution, Publishing, Video/Animation	No Status	Details
11	Seller	ICONIX CO., LTD. (주)아이코닉스	www.iconix.co.kr	Video/Animation	No Status	Details
10	Seller	ICONIX CO.,LTD. 후식회사 아이코닉스	iconix.co.kr/	Licensing, Manufacture, Distribution, Publishing, Wholesale/Retail, Video/Animation	No Status	Details
9	Seller	Julio	https://www.characterfair.kr/fairOnline.do?seAction=single_page&SYSTEM_IDX=116&hl=ENG&main	Licensing	No Status	Details
8	Seller	KIND SILICON CO.,LTD. 카인드실리콘후식회사	www.kind-silicon.com	Manufacture	No Status	Details
7	Seller	lilaland 릴라랜드	https://www.instagram.com/lilaland_0	Wholesale/Retail	No Status	Details

My Page – Request a consultation meeting

1 After checking the information about the selected seller, click the 'Request' button

My Biz-Match

GO HOME

Edit My Info

Change Available Times

Request Biz-Match

Arrangement Result

Seller Details

Home / Request / Seller Details

clf (캐릭터사무국)

1

Request

Company Information

Company Name	clf	CEO	clf
Tel.	02-6000-8251	E-Mail	pr.kclf@gmail.com
Website	www.characterfair.kr		
Company Introduction	character licensing fair		
Company Logo(JPG,PNG)	coox_logo_header.png		
Company Brochure (PDF)	No files attached	Company Details Image (JPG,PNG)	No files attached
Company Video (Youtube URL)			
Participation Form	coox_logo_header.png		

Business Field


Business Field	<input type="checkbox"/> Licensing <input type="checkbox"/> Manufacture <input type="checkbox"/> Distribution <input type="checkbox"/> Publishing <input type="checkbox"/> Institute <input type="checkbox"/> Wholesale/Retail <input type="checkbox"/> Video/Animation <input type="checkbox"/> Others:
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My Page – Request a consultation meeting

1 A pop-up window appears, select the desired date and time, and send additional suggestions or meeting methods via **OFFERS** message to the seller

NB. The **more available time you check on the list** the more likely it is for the meeting to be **successfully arranged**. If the person receiving the application chooses one available time among the choice you offered, the meeting is confirmed

clf (캐릭터사무국)

 Your current timezone is **(KST) Asia/Seoul**. [Change Timezone](#) [Lock zone](#)

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Available Times for 2023-07-13

AM	PM
10:30	13:00
11:00	13:30
11:30	14:00
	14:30
	15:00
	15:30
	16:00

Your selected times

Offers

Send Request

Close

My Page – Request a consultation meeting

1

Click the 'Withdraw' button to cancel the scheduled meeting

My Biz-Match

GO HOME

Edit My Info

Change Available Times

Request Biz-Match

Arrangement Result

Seller Details

Home / Request / Seller Details

1

You have requested a meeting.

Withdraw

clf (캐릭터사무국)

Company Information

Company Name	clf	CEO	clf
Tel.	02-6000-8251	E-Mail	pr.kclf@gmail.com
Website	www.characterfair.kr		
Company Introduction	character licensing fair		
Company Logo(JPG,PNG)	coex_logo_header.png		
Company Brochure (PDF)	No files attached	Company Details Image (JPG,PNG)	No files attached
Company Video (Youtube URL)			
Participation Form	coex_logo_header.png		

Business Field

Business Field

☐ Licensing ☐ Manufacture ☐ Distribution ☐ Publishing ☐ Institute ☐ Wholesale/Retail ☐ Video/Animation ☐ Others:

My Page – Arrangement Result

1 Click on Arrangement Result in the menu to check application details

Edit My InfoChange Available TimesRequest Biz-MatchArrangement Result

1

Home / Mypage / Meeting Request Status

Al-Farabi Kazakh National University [Table :]

Your current timezone is (KST) Asia/Seoul. Change Timezone Lock zone

Arrangement Result

Print

July 2023

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Meeting List

#	Time	Company Name	Person In charge	Cancel Arrangement
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Meeting Arrangement Waiting List

#	Company Name	Person In charge	Selected Times	Status	Action
1	대한무역투자진흥공사	김영환	-	My Request	Withdraw

My Page – Change Available Times

1

Click on Change Available Times in the menu to check application details

Edit My Info

Change Available Times

Request Biz-Match

Arrangement Result

Change Available Times

Home / Mypage / Change Available Times

Al-Farabi Kazakh National University

Your current timezone is (KST) Asia/Seoul. Change Timezone Lock zone

Meeting Schedule

When you click the meeting time, the changes will be saved in real time.

July 2023

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
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30	31					

Available Times for 2023-07-13

Unblock All (Block All)

AM

10:30

11:00

11:30

PM

13:00

13:30

14:00

14:30

15:00

15:30

16:00

> Legends

Meeting Unavailable

Available Time

Arranged Time

My Page – Change Available Times

2

Click on each time on the table to block/unblock the schedule

* Block the time on the table for the other parties to see your available time table

Edit My Info

Change Available Times

Request Biz-Match

Arrangement Result

Change Available Times

Home / Mypage / Change Available Times

Al-Farabi Kazakh National University

Your current timezone is (KST) Asia/Seoul. Change Timezone Lock zone

Meeting Schedule

When you click the meeting time, the changes will be saved in real time.

July 2023

July						
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Available Times for 2023-07-13

Unblock All (Block All)

2

AM

10:30

11:00

11:30

13:00

13:30

14:00

14:30

15:00

15:30

16:00

> Legends

Meeting Unavailable

Available Time

Arranged Time

My Page – Meeting Acceptance / Decline

1 When you receive a meeting request from the seller, select Accept or Reject at the bottom.

Meeting Request Status

Home / Mypage / Meeting Request Status

Jelly pong [Table :]

 Your current timezone is (KST) Asia/Seoul. [Change Timezone](#) [Lock zone](#)

Arrangement Result

 Print

July 2023

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Meeting List

#	Time	Company Name	Person in charge	Cancel Arrangement
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Meeting Arrangement Waiting List

#	Company Name	Person in charge	Selected Times	Status	Action
1	Julio	Nayeon	2023-07-13 10:30 (KST)	Waiting for re-request	 

Action

Accept

Decline

1

My Page – Re-request / Decline

1

Re-request : If you are not available at the requested time you can re-request for another date and time to the partner for successful arrangement.

Julio [Table :]

Your current timezone is (KST) Asia/Seoul. Change Timezone Lock zone

Arrangement Result

Print

July 2023

July

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Meeting List

#	Time	Company Name	Person in charge	Meeting Place	Cancel Arrangement
1		Jetty pong	Nayeon	2023-07-13 10:30 (KST)	Re-request required
2		Korean Corner	Prof. Kelvin Chan	2023-07-13 15:30 (KST)	My Refusal

Meeting Arrangement Waiting List

#	Company Name	Person in charge	Selected Times	Status	Action
1	Jetty pong	Nayeon	2023-07-13 10:30 (KST)	Re-request required	Re-request
2	Korean Corner	Prof. Kelvin Chan	2023-07-13 15:30 (KST)	My Refusal	Revoke refusal

1

Action

Re-request

Revoke refusal

Re-request

Revoke refusal

My Page – Re-request / Decline

2

Revoke refusal : Click to cancel your refusal and proceed the meeting

Julio [Table :]

 Your current timezone is (KST) Asia/Seoul. [Change Timezone](#) [Lock zone](#)

▣ Arrangement Result

 Print

July 2023

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30	31					

▣ Meeting List

#	Time	Company Name	Person in charge	Meeting Place	Cancel Arrangement
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▣ Meeting Arrangement Waiting List

#	Company Name	Person in charge	Selected Times	Status	Action
1	Jetty pong	Nayeon	2023-07-13 10:30 (KST)	Re-request required	Re-request
2	Korean Corner	Prof. Kelvin Chan	2023-07-13 15:30 (KST)	My Refusal	Revoke refusal

Action

[Re-request](#)

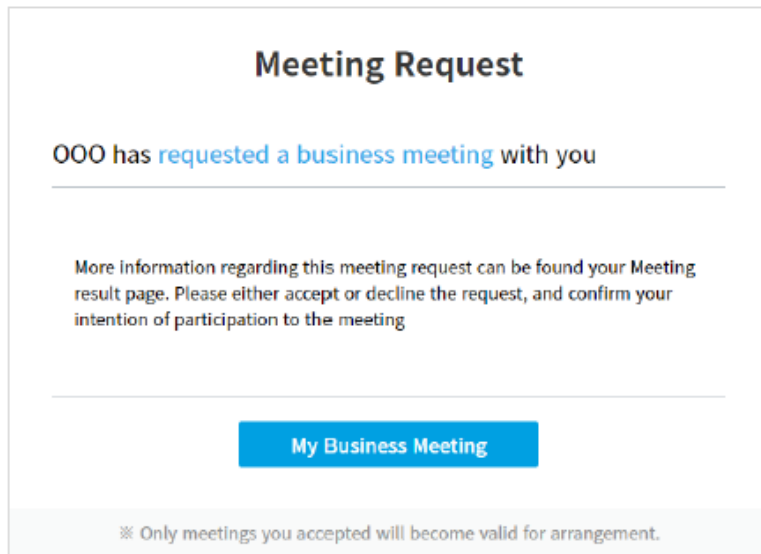
[Revoke refusal](#)

2

Notification mail information

1

Meeting Request



- When someone requests a meeting, an e-mail with information about consultation application will deliver.
- Click 'Confirm Application' > Log In > My Page > Arrangement Result
- * please keep up with email for successful Biz-matching arrangement with the company you wish

2

Request Acceptance

Request Acceptance

Congratulations!

Your [meeting request has been accepted](#) by 000.

Please check the final meeting hour, place, and provision of interpreter service at your meeting result page. More information regarding this request and accepted can be found you're your Meeting Result page.

[My Business Meeting](#)

- If the other party accepts your meeting request, the email of **application acceptance notice** will deliver
- Click 'Confirm Application' > Log In > My Page > Arrangement Result

* please keep up with email for successful Biz-matching arrangement with the company you wish

3

Request Decline

Request Decline

000 has [declined your meeting](#) request due to other schedules.

Do not be discouraged! You may find other good business opportunities. Please check the participants list on the website and request unique individual business meeting with other exhibitors and participants.

[My Business Meetings](#)

- If the other party cancels your meeting request, you will receive an email for the notification

4

Request Withdrawal

Request Withdrawal

000 has [withdrawal meeting request](#) due to unexpected change of schedule.

The meeting request has been removed from your Meeting Result page.

- If the other party cancels the meeting, you will receive an email for the notification of cancellation.

5

Meeting Cancellation

Meeting Cancellation

000 has cancelled the meeting due to unexpected change of schedule.

Do not be discouraged! You may find other good business opportunities. Please check the participants list on the website and request unique individual business meeting with other exhibitors and participants.

[Request Meetings](#)

- If the other party cancels the arranged meeting, you will receive an email for the notification of cancellation.

**We wish upon your
successful Biz-matching
for better opportunity
for your future**



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Korea Character Licensing Fair